

2023 Ministry Menu Mauston Methodist Church

1 Peter 4:10

Each of you should use whatever gift you have received to serve others, as faithful stewards of God's grace in its various forms.

1 Corinthians 12:5-6

There are different ways to serve the same Lord, and we can each do different things. Yet the same God works in all of us and helps us in everything we do.

Everyone has a part in building the Kingdom of God, supporting brothers and sisters in Christ, and being the hands and feet of Christ. This ministry menu is designed to give each person the opportunity to select the things that God is calling us to participate in as part of the body of Christ.

Before completing this menu pray that the Holy Spirit will make clear to you God's purpose for you in this season of your life and faith journey.

There are two sections to the menu: #1 – Individual tasks in various categories, participation is periodic as needed. #2 – Committee/team descriptions, participate as a contributing member of a team to accomplish the purpose/tasks of that team.

****Please Print Legibly****

Name: _____

Best Phone # _____ Do you communicate via: ☐ text messages ☐ Messenger

Do you use email regularly ☐ yes ☐ no

email address: _____

Gifts, Talents, Skills, Interests

Please select all of the choices in each category that you are interested in.

Outside Work ☐ Mowing, ☐ edging, ☐ trimming, ☐ weed control, ☐ Clear sidewalks in winter using church equipment

Inside Work ☐ carpentry ☐ painting ☐ wall repairs, ☐ shelf mounting, ☐ repairing chairs and tables as needed ☐ assisting Custodian with various projects as needed ☐ minor electrical ☐ minor plumbing ☐ assist tech team with wiring and/or equipment upgrade projects ☐ care for live plants ☐ straighten up/arrange sanctuary weekly

Kitchen ☐ Help prepare and setup meals for WOW, funerals, special events ☐ cleanup kitchen and/or fellowship hall after events ☐ Wash towels and rags on a weekly basis ☐ clean appliances ☐ keep shelves and cupboards organized ☐ deep clean semi-annually ☐ maintain supply of paper-products

Tech Team ☐ Run sound system and/or projection system during worship and special services, ☐ run camera for live streaming the Worship service on Sundays, ☐ upload recorded service to YouTube, ☐ work with leadership team/s to set up audio/visual equipment as needed for classes, gatherings and special events, ☐ create and/or operate PowerPoint presentations ☐ assist with wiring and/or equipment upgrade projects ☐ create short videos of varying topics for YouTube and Webpage ☐ work with leadership to maintain and update website

Hospitality ☐ Provide treats for Sunday Fellowship including setup and cleanup, ☐ serve as greeter before services, ☐ serve on Usher team, ☐ work with leadership to coordinate and serve for various fellowship events ☐ give supervision and family assistance in family room during worship, special services, and other events ☐ provide rides for those without transportation to and from church for services and events ☐ Visitation Team (shut-ins, ill, injured, etc.) ☐ Restock, provide new ideas for children's busy bags (in sanctuary)

Service/Support ☐ Assist with Rummage Sale setup/work/cleanup, ☐ Price donated items on a weekly basis, ☐ participate in mission trips

Outreach/Community Presence

☐ Participate in community parades, ☐ Laundry Love ☐ Participate at Fair Booth during County Fair, ☐ Coordinate group outings/activities/outings, ☐ Share the Gospel in new ways in the community Ideas:

Visual Arts ☐ be part of a drama team ☐ be part of team to decorate sanctuary ☐ create and maintain banners ☐ fill and care for sanctuary candles ☐ care for and maintain decorating property (flowers, vases, etc.) ☐ provide fresh flowers for altar seasonally ☐ work with leadership to provide thematic decorations/props for various events and/or seasons (VBS, Christmas, Easter, etc)

Musical Arts ☐ be part of Praise Team ☐ Lead Music at WOW, ☐ Play an instrument for various services ☐ Play piano for various services ☐ Lead Music at VBS ☐ Lead music during Sunday School and for programs ☐ Sing solos/small group occasionally and/or for special services

Worship Leadership Team

☐ lead Children's Moment in Worship, ☐ Share my faith story in worship, ☐ serve as Pastor's assistant during worship services, ☐ set up and clean up for communion (bread and juice prepared by someone else) care for the cloths used, ☐ be member of the worship team (planning future services, themes, music, etc.)

Serve for Specific Programs

Note: these positions would be coordinating with individuals in our congregation, and if applicable communicating with an outside contact person.

☐ Coordinate Angel Tree program, ☐ Coordinate Shoe Box Ministry, ☐ Coordinate Usher Team, ☐ Coordinate Sunday Fellowship Program, ☐ Work with MAMA Christmas Food Box program, ☐ Coordinate Hands of God pick-ups ☐ Coordinate Rummage Sale volunteers (pricing, setup, work during, cleanup, etc) ☐ Coordinate WOW meal team, ☐ Coordinate bell ringers for Salvation Army Christmas Red Kettle program, ☐ Email Prayer Team Coordinator, ☐ Text Message Prayer Coordinator, ☐ Coordinate Funeral Dinner Team

Administration/Clerical

- ☐ Sunday Offering Counting Team, ☐ Email Prayer Team, ☐ Text Message Prayer Team, Create PowerPoint Presentations, ☐ Update and maintain church website, ☐ Oversee church Facebook page, ☐ Help with preparing special mailings and special administrative projects, ☐ Assist with data entry, ☐ serve as substitute church office secretary, ☐ Create/layout posters/flyers, etc.

Teaching/Facilitating Small Groups

- ☐ Pre-K class, ☐ Primary age class, ☐ Middle school age class, ☐ High school age class, ☐ Adult Women's class, ☐ Adult Men's class, ☐ Adult mixed class,
- ☐ Special/specific topic class, Describe
- ☐ Vacation Bible School, ☐ Chaperone Youth Activities

Other Gifts, Talents, Skills, Education,

- ☐ Please list any other skills, talents, gifts, education/degrees, etc. that you possess and are willing to use within our congregation to further the Kingdom of God

Description of Committees and Teams

Most Committees/Teams meet on a regular basis either monthly or quarterly; there are a few that meet only as needed.

Elected positions are nominated by the Nominations/Leadership Committee and are voted on by the Charge Conference(Annual meeting of the congregation)

Most elected positions are a three-year term. An individual may serve only two consecutive terms. They may be appointed again after a one year break.

If you feel drawn to any specific ministry committee or team please check the box to the left of the description

- ☐ Staff Parish Relations Committee (SPRC) Elected- Must be a member to serve

Develop and strengthen relationships between pastor, staff, congregation, and district superintendent. Oversee performance and evaluations of pastor and staff. . Consult with pastor and staff on all matters of salary, travel, housing and other issues and make recommendations to Finance Committee, Church Council and at the annual Church Conference on all matters of salary, travel, housing and other issues. Serve as HR department within the church.

- ☐ Trustees Committee Elected Church Membership is desired

Supervise and maintain all property belonging to the church so that ministries can be effective. Responsible for church property, insurance, facility use policies and procedures, investment of monetary gifts and other funds. Supervise church custodian; keeping job description up to date. Maintain and insure accuracy of all real property records of the church; including equipment purchases, leases, etc.

☐ Finance/Stewardship Committee Elected

Inform and educate the congregation of how their giving makes ministry within the church and beyond possible. Facilitate congregation-wide activity of discerning, planning, and budgeting for God's mission. Keep Administrative Council and Pastor informed on financial status throughout the year. Work with committees and teams to develop annual budget requests. Develop annual budget to be presented at Charge Conference

☐ Nominations/Leadership Committee Elected

Help persons discover and use their spiritual gifts, talents, and skills in order to serve the church and the world in the name of Jesus Christ. Communicate with new/active members to involve them in ministries as they discover spiritual gifts and a desire to serve. Develop and present annual list of committee/team appointments to Charge Conference.

☐ Membership/Outreach Committee Volunteer Working Team

Plan/promote/oversee special church growth events encouraging the congregation to invite friends and family. Assist pastor, as needed with training, orientating, mentoring and welcoming of new members. Oversee a Card Caring & Visitation Team ministry to maintain and nurture relationships with members/friends of the church unable to attend on a regular basis, ie: the homebound, sick, injured, etc. Develop and implement creative ministries/activities for various segments of the congregation, encouraging invitations to neighbors and friends. ie: Timothy Ministries, Senior Fellowship, etc. Oversee all member records (baptisms, membership, deaths, marriages, etc.) in the official church Membership book. Prepare Membership and statistical reports for charge conference.

☐ Missions Committee Volunteer Working Team

Coordinate with the CEC to educate congregation about mission work of the church, teaching Biblical foundations for being in mission both directly and indirectly. Develop/provide mission trips for all ages. Oversee all covenant relationships with missionaries and missionary projects Plan, advertise and inform congregation of special mission projects available, ie: disaster relief, Souper Bowl Sunday, Habitat for Humanity, Hands of God, etc.

☐ History Committee Volunteer Working Team

Work with all committees and church leaders to preserve and keep current written record of church history. Maintain physical records (ie: confirmation pictures, photo albums and history materials) in a safe and secure location. Oversee creation and retention of digital/electronic records Arrange for retention and oversee records of significant events, services/activities (ie: pastoral appointments and retirements, anniversaries of this church, etc.) Provide periodic congregational education of the history of this congregation. Create and maintain displays of historical information of this congregation.

☐ Worship Committee Volunteer Working Team

Nurture, develop and enhance worship experiences that communicate the Gospel in imaginative and creative ways. (dramas, videos, lectionaries, etc.) Create a loving, accepting, redeeming, trusting, and safe environment touching seekers and moving all people toward greater discipleship. Work with pastor and other leaders in planning future services, special services, worship experiences inside and outside of the church, including technical needs. Oversee sanctuary decorations, banners, altar, themes/seasons.

☐ Christian Education Committee Volunteer Working Team

Oversee Christian education programs of the church year-round in cooperation with the Pastor and teachers/facilitators. Insure that materials are scripturally sound, relevant, and applicable to this congregation. Develop small groups, new classes, and various age level ministries with effective discipleship woven into learning events at all age levels. Coordinate with the Missions Committee to have a Mission emphasis component in all age levels of education. Recruit/train and place Sunday school teachers, WOW leaders, small group leaders and event coordinators, matching individual's leadership gifts and skills with ministry needs. Coordinate with Membership/Outreach Committee to develop family friendly, and/or intergenerational educational events and opportunities for fellowship

☐ Church Council All are members of the church

Consists of chairs of committees/teams, and some at large members. Coordinating, approving, facilitating and evaluating the vision of the church, plans of ministry and mission of the congregation. Empower and encourage all groups, persons and committees that are doing the work and carrying out those ministries. Identifying areas of need and opportunities for effective outreach, fellowship, discipleship, and mission. Oversee and be accountable for all administrative tasks such as budget accountability, trustee actions, church policies, program areas and the overall operation of the church.